

Equality Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1

Which service area and directorate are you from?

Service Area: Education

Directorate: People

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?

Service/
Function

Policy/
Procedure

Project

Strategy

Plan

Proposal

(b) Please name and describe below

Proposed Changes to the Home to School Transport Policy

In Wales, traditionally there has been free transport provided to the identified local college and local sixth forms and this has been retained in many areas. However, with financial restrictions many Councils have changed their policies.

The City and County of Swansea Council currently spends £330k towards the transport costs for post-16 students who attend Gower College Swansea and Neath Port Talbot Colleges.

Post-16 students who opt to remain in school sixth form provision who live more than three miles from the school or where there is no available walking route are mainly allocated places on contracted school transport buses and travel with other younger pupils attending the same school. Where appropriate, some pupils are issued with season tickets which allow them to travel free on public bus services at school times.

Other Local Authorities in Wales have changed their policies in recent years with the aim of reducing their expenditure on transport to students over 16. Only four other Local Authorities currently have a similar policy to Swansea. It should be noted, however, that other Local Authorities are also considering consulting on various proposals so the overall provision of post-16 transport across Wales is in a change situation.

The Council is considering going out to consult on the following options:

Option 1 - Continue to provide home-to-school transport but introduce a subsidised flat rate of £300 per student per academic year.

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Option 2 - Continue to provide home-to-school transport and introduce a charge of £300 but also offer a reduced payment rate for students from low-income families.

Option 3 - Withdraw all home-to-school transport provision for post-16 learners completely and seek to negotiate a discounted ticket with bus operators for post-16 travel on the public transport network.

Q2(a) WHAT DOES Q1a RELATE TO?

Direct front line service delivery	Indirect front line service delivery	Indirect back room service delivery
<input checked="" type="checkbox"/> (H)	<input type="checkbox"/> (M)	<input type="checkbox"/> (L)

(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?

Because they need to	Because they want to	Because it is automatically provided to everyone in Swansea	On an internal basis i.e. Staff
<input checked="" type="checkbox"/> (H)	<input checked="" type="checkbox"/> (M)	<input type="checkbox"/> (M)	<input type="checkbox"/> (L)

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Children/young people (0-18) →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group (18+) →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Welsh Language →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers) →	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community cohesion →	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q4 HAVE YOU / WILL YOU UNDERTAKE ANY PUBLIC CONSULTATION AND ENGAGEMENT RELATING TO THE INITIATIVE?

YES
 NO (If NO, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

If yes, please provide details below

The report to Cabinet will be requesting authorisation to consult on the 3 options.

It is important that all students and their parents and guardians are given adequate notice of changes to our education transport provision. In the light of this all consultation exercises must be carried out offering all stakeholders including those studying and their guardians together with the general public an opportunity to provide feedback on the proposals.

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The following stakeholders will be included in the consultation exercise:

- all Post-16 institutions where we currently send learners;
- all Swansea secondary and special schools, including those who provide a Post-16 offer;
- future post-16 students (children and young people)
- learners and parents of learners resident in Swansea;
- neighbouring Local Authorities where they provide Post-16 education at schools accessed by Swansea learners.

The consultation process will be managed by the Education Department with the Chief Education Officer writing formally to all organisations identified above, seeking their response to the options identified.

The consultation will include a web based consultation exercise including the use of an on-line survey tool or an e-mail response system to gather the views of the public. In addition, questionnaires will be sent to all school councils.

A full summary of consultation responses will be included in further reports for consideration.

Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?

High visibility <input checked="" type="checkbox"/> (H)	Medium visibility <input type="checkbox"/> (M)	Low visibility <input type="checkbox"/> (L)
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(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION? (Consider the following impacts – legal, financial, political, media, public perception etc...)

High risk <input checked="" type="checkbox"/> (H)	Medium risk <input type="checkbox"/> (M)	Low risk <input type="checkbox"/> (L)
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Q6 Will this initiative have an impact (however minor) on any other Council service?

Yes No If yes, please provide details below

The proposal could have an impact on the Transport Team and the Benefits Team.

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Q7 HOW DID YOU SCORE?

Please tick the relevant box

MOSTLY H and/or M → HIGH PRIORITY → EIA to be completed
Please go to Section 2

MOSTLY L → LOW PRIORITY / NOT RELEVANT → Do not complete EIA
Please go to Q8 followed by Section 2

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council's commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:
Name: Rhodri Jones
Job title: Stakeholder and Communications Manager
Date: 15/04/2015 (amended 21/05/15)
Approval by Head of Service:
Name: Lindsay Harvey
Position: Chief Education Officer
Date: 22/05/15

Please return the completed form to accesstoservices@swansea.gov.uk